**EUACI Programme Representative in Nikopol**

**Background**

Support of anti-corruption (AC) efforts in Ukraine is a high priority for Denmark and the rest of the EU contributing to the enhancement of democracy, as well as future economic growth and trade between Ukraine, Denmark and the rest of EU Member States.

EU Anti-Corruption Initiative (EUACI) is the biggest EU support programme in the area of anti-corruption in Ukraine so far. The initiative with a duration of three years is supported by the European Commission and by the Danish Ministry of Foreign Affairs with a total budget of €15.84 million. The Programme is implemented by the Danish Ministry of Foreign Affairs (Danida). For more information, visit <https://euaci.eu>.

The EUACI overall objective is to improve the implementation of AC policy in Ukraine, thereby to contribute to the reduction of corruption.

Component 3 of the Programme aims to combat and prevent corruption at the local level through developing and establishing mechanisms to ensure transparency and accountability, engaging CSOs and citizens in oversight of the local government, strengthening civil society to sustain this engagement, and supporting investigative journalists to enhance accountability in municipalities.

A key element of Component 3 is the application of the concept of Integrity Cities. The concept aims at showcasing how several mutually supportive Integrity tools can limit the corruption risks and enhance accountability. The set of Integrity tools includes, but is not limited to Open Budget, Open Budget for Schools, GeoPortal, E-Reception Hall, Corruption Risk Assessment, Municipal Integrity Plan, etc.

Nikopol is one out of five Ukrainian cities which have been selected for the implementation of the Integrity Cities component of the Programme. Based upon the agreement reached with Nikopol city administration the EUACI envisages to embed in the local municipality one expert as an advisor to the Mayor to support the integrity transformation. The Advisor will be directly engaged in the development of the integrity plan for the city, as well as will assist the local municipality in coordinating effective implementation of integrity tools. Advisory assistance of such kind is seen as a transitional mechanism leading to the establishment of integrity units in the cities.

In addition to that, the EUACI will have a local representative in Nikopol, which will support all Programme related activities in the city and cooperate with the rest of the EU funded projects on the ground.

**The EUACI seeks a qualified and experienced consultant to serve as a Programme Representative in Nikopol.**

The Consultant is expected to be an outstanding team player, capable to coordinate on the ground implementation of Integrity Tools as well as CSO support related actions of the Programme. The consultant will be expected to ensure effective coordination and cooperation with local administration as well as other EU funded projects on the ground.

**ESENTIAL DUTIES AND RESPONSIBILITIES**

The Programme Representative will advance, and coordinate Component 3 related activities in Nikopol; work closely with the Programme stakeholders in the city: local self-government, civic activists and civil society organizations, as well as investigative journalists to help build and maintain accountability and transparency mechanisms; provide support in establishing pockets of integrity to be potentially replicated in other Ukrainian cities. The Programme Representative will coordinate closely with other EU funded projects on the ground.

**SPECIFIC RESPONSIBILITIES**

* Work closely with respective representatives of the Nikopol City Council Executive Committee, City Council, Civil Society Organizations and investigative journalists to support implementation of the Integrity tools.
* Work in close coordination with the Advisor to the Mayor embedded in the Executive Committee by the EUACI.
* Coordinate activities of the EUACI contractors responsible for the implementation of Integrity Tools in Nikopol.
* Contribute to effective monitoring and evaluation of Programme implementation by stakeholders and the EUACI’s vendors and/or contractors.
* Proactively support organization of public events for the EUACI.
* Engage with local opinion leaders, journalists, local experts and business when necessary for Programme implementation.
* Support the EUACI in coordination Programme activities with donors and international technical assistance projects in Nikopol.
* Ensure close coordination with other EU funded projects on the ground.
* Support effective communication of Programme activities and its results.
* Draft updates, summaries, memorandums, provide inputs to monthly and quarterly reports.
* Organize and maintain files and records regarding Programme implementation according to the EUACI standards.
* Assist with any other duties as assigned.

**KNOWLEDGE, SKILLS AND ABILITIES**

* Ability to establish strong working relationships with the EUACI beneficiaries, stakeholders and vendors/contractors.
* Must have Professional level English ability – both written and oral. Fluency in Ukrainian and Russian is required.
* Experience working with local self-government and civil society.
* Experience working with media and organization of public events.
* Knowledge and understanding of central, regional state government and local self-government.
* Knowledge of local regulatory framework.
* Knowledge and understanding of transparency and accountability mechanisms of local self-government.
* Ability to read and interpret documents, and communicate with others as necessary to perform duties effectively.
* Strong organizational, management, and coordination skills.
* Excellent communication skills.
* Ability to enhance teamwork.
* Keen sense of ethics, integrity, and credibility.
* The ability to work under pressure with tight deadlines, flexibility and an entrepreneurial spirit.

**QUALIFICATIONS**

* Masters’ Degree in political science, public administration, law or another relevant field that demonstrates the ability to perform the duties and responsibilities as described.
* At least one year of professional experience in managing projects for or in cooperation with local self-government or projects of civil society organizations.

**HOW TO APPLY AND SELECTION PROCEDURE**

The CVs, motivation letters and contact information of at least two references shall be submitted to the e-mail: [nikopol\_hr@ukraine-aci.com](mailto:zhytomyr_hr@ukraine-aci.com) with the subject: **Local representative.**

Deadline is **April 19 (Friday).**

The candidate will be selected in three stages:

1. Assessment of received applications against the requirements listed in this announcement;

2. Interview with the Programme representatives

3. Shortlisted candidates might be invited for an interview with the Head of the Programme.

The Consultant is expected to start the work in May 2019.

The contract period is from May to December 2019 with the possibility of extension. The consultant will provide services for at least 20 business days during the calendar month.

For any questions, please contact Bohdan Boiko, Local Governance and Civil Society Expert at EUACI ([bboyko@ukraine-aci.com](mailto:bboyko@ukraine-aci.com)).